



MEMBER SERVICE REPRESENTATIVE

Hometown Credit Union has an opening for a full-time member services representative at our Ashley, ND branch office. This person will be primarily responsible for handling member transactions in a courteous, confidential and efficient manner. The successful applicant must have strong communications, inter-personal and customer service skills, the ability to use a personal computer and learn new programs, possess cash handling skills, and be willing to learn, understand and follow credit union policies, procedures and regulations.

OPERATIONS ASSISTANT

Hometown Credit Union is looking for a full-time Operations Assistant, to be located at our Kulm, ND location. We are looking for an energetic person with strong communication skills as well as excellent organization ability. Duties will include:

- Learn all aspects of credit union operations
- Help manage the credit union's core processing system
- Assist credit union management with all tasks as assigned

Prior financial institution experience is preferred but not required. An aptitude in technology usage and application is highly desired. We are looking for an individual who can work well with others and is not afraid to tackle a challenge.

For consideration send **Cover letter** and **Resume** to:

Hometown Credit Union
Attn: Human Resources Betty Gunderson
PO BOX 310
Kulm, ND 58456

Applications will be accepted through June 11, 2018